



GIFT AID NOTES

- You must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that The Haberdashers' Aske's Elstree Schools' Foundation will reclaim on your gifts for that tax year.
- Please notify The Haberdashers' Aske's Elstree Schools' Foundation if you want to cancel this declaration; change your name or home address; or no longer pay a sufficient amount on your Income and/or Capital Gains Tax.
- The Haberdashers' Aske's Elstree Schools' Foundation will reclaim 25p of tax on every £1 you give.
- If you pay Income Tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

This guarantee should be detached and retained by the payer.

Registered charity no:
1107027



PERSONAL DETAILS

foundation@habelstree.org.uk

Surname _____ Forename(s) _____ Title _____
 Address _____ Postcode _____
 Email _____ Tel No. _____

GIFT PURPOSE I would like my gift to The Haberdashers' Aske's Elstree Schools' Foundation to support the following (please select one):

Haberdashers' Boys' School Haberdashers' Girls' School Both Haberdashers' Boys' & Girls' Schools

Please select one of the following

Bursaries and Scholarships Hardship Fund Capital Projects Greatest Need

Tick a box as appropriate if you would like to request anonymity regarding: The value of your gift Your name

GIFT AMOUNT Please tick appropriate box:

£50 £100 £250 £500 £750 £1,000 £5,000 £10,000 Other £ _____

METHOD OF PAYMENT

- Single Gift** Cheque payable to The Haberdashers' Aske's Elstree Schools' Foundation
 Charity Gift Voucher (Charities Aid Foundation, etc) By Telephone – please call 020 8266 1907
- Monthly Gift** Direct Debit (Please complete details overleaf)
 Standing Order (Please instruct your bank to make payments to The Haberdashers' Aske's Elstree Schools' Foundation, Butterfly Lane, Elstree, Herts WD6 3AF through Barclays Bank, PO Box 104, St Albans, Herts AL1 3AL. Sort code 20-05-03, Account Number 20391247)

GIFT AID DECLARATION I want The Haberdashers' Aske's Elstree Schools' Foundation (Charity Number 1107027) to treat all gifts of money that I have made in the past four years and all future gifts of money that I make from the date of this declaration as Gift Aid donations until I inform the Foundation otherwise.

Signature _____ Date _____ / _____ / _____

TAXPAYERS IN THE USA US residents are able to claim a charitable deduction for income tax purposes by giving to the British Schools and Universities Foundation (please visit www.bsuf.org for further information.)



The Haberdashers' Aske's Elstree Schools' Foundation



Thank you for your support



Please fill in the whole form and send it to:

The Haberdashers' Aske's
Elstree Schools' Foundation
Butterfly Lane
Elstree
Herts WD6 3AF

Instructions to your bank or building society to pay by Direct Debit

Name(s) of account holder(s)

Service user number

4	3	2	7	2	9
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Name and full postal address of your bank
or building society

To: The Manager Bank/building society

Address

Postcode

Instruction to your bank or building society

Please pay The Haberdashers' Elstree Schools' Foundation Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The Haberdashers' Aske's Elstree Schools' Foundation and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Reference

Bank/building society account number

Branch sort code

This DIRECT DEBIT GUARANTEE is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit, The Haberdashers' Aske's Elstree Schools' Foundation will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Haberdashers' Elstree Schools' Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by The Haberdashers' Aske's Elstree Schools' Foundation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when The Haberdashers' Aske's Elstree Schools' Foundation asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

This guarantee should be detached and retained by the payer.

